

# **STEPS TO SUBSCRIBE TO MOAA'S WEEKLY LEGISLATIVE UPDATE, TAKE ACTION ON MOAA ALERTS, AND FIND WHERE YOUR LEGISLATORS STAND ON MOAA SUPPORTED BILLS**

## **A. Subscribe to MOAA's free weekly legislative update:**

1. Login at [www.moaa.org](http://www.moaa.org) First time login? Have MOAA member # and your email address handy.
2. Click on "My Account": verify email address is correct. Use only one email address for all MOAA website functions.
3. Click "Take Action" On next screen, click "Subscribe to our Weekly Legislative Update". On next screen, enter your email address and click "Search".
4. Your profile page will come up. Check the MOAA Legislative Update box (and any other email newsletters you'd like to receive). Click on "Home" to return to main menu.

## **B. Take action anytime or when prompted by MOAA's weekly update:**

1. At the MOAA home page ([www.moaa.org](http://www.moaa.org)) click "Take Action"
2. Click on "Contact Congress"
3. Under featured alert, click "Take Action",
4. Confirm or correct your zip code and Click "Go"
5. Review/edit the suggested email and complete your sender info at bottom
6. Important: if using your own computer check the box that says "Remember Me" at bottom of form, then click "Send Message"

## **C. Find where your legislators stand on MOAA supported bills send them an email about those they have not yet cosponsored:**

1. At the MOAA home page ([www.moaa.org](http://www.moaa.org)), click "Take Action"
2. Click on "Contact Congress"
3. Under "Find Your Officials", enter your zip code and click "Go"
4. Click on "Bills" under any of your legislators
5. Click on "Send Message"
6. Refer steps B5 & B6 above for each bill your legislator hasn't co-sponsored
7. Repeat for each of your legislators

**Thanks for adding to MOAA's ONE POWERFUL VOICE!**